

<b>Operations Manager Support Trainee</b>	
<b>Name of the Organisation</b>	PlacetoStay
<b>About the host Organisation</b>	Placetostay is a small fully registered company that aims in providing student housing in the city of Lisbon. All of the apartments centrally located in the center of Lisbon. Placetostay provides a various range of rooms, facilities and locations.
<b>Website</b>	<a href="http://www.placetostay.pt/">www.placetostay.pt/</a>
<b>Job description</b>	<p>The intern will be integrated on the operations team of a student housing company in Lisbon, the intern will have access to a working environment, hundreds of students that are clients of the company. The intern will require to visit on a weekly basis most of the housing unit of the company and will help design strategies and processes to improve the company performance.</p> <p>During the traineeship, the trainee will have the main responsibilities:</p> <ul style="list-style-type: none"> <li>-Performing direct sales on both online and offline channels;</li> <li>-Development of online communication channels (Facebook, email or our webpage);</li> <li>-Answering email and phone inquiries;</li> <li>-Development marketing campaigns;</li> <li>-Visiting housing unit of the company;</li> <li>-Designing strategies and processes to improve the company performance.</li> </ul>
<b>City, country</b>	Lisbon, Portugal
<b>Deadline</b>	no
<b>Requirements</b>	<ul style="list-style-type: none"> <li>-Degree in Management, Business areas or similar</li> <li>-Ideally the candidate is a problem solver, has creative thinking, likes new challenges and is pro-active and communicative.</li> </ul>
<b>Remuneration</b>	To be discussed
<b>Contacts</b>	<i>applications@placementinportugal.com</i>